

**SNOQUALMIE PASS UTILITY DISTRICT
KING AND KITTITAS COUNTIES**

NOTICE OF SPECIAL MEETING BOARD OF COMMISSIONERS

Monday, April 13th, 2020 at 6:00 p.m.

Meeting will be attended and held remotely

Notice is hereby given that the Snoqualmie Pass Utility District will hold a Special Board Meeting on Monday, April 13th, 2020, commencing at 6:00 p.m., which will be attended and held remotely. This special meeting is being conducted per RCW 42.30.080

AGENDA-

This meeting is being called as a SPECIAL meeting due to the Governor's proclamation 20-28. The District will continue to hold meetings remotely due to the COVID-19 emergency. Once proclamation 20-28 is no longer in effect, the District meetings will return to their normal location.

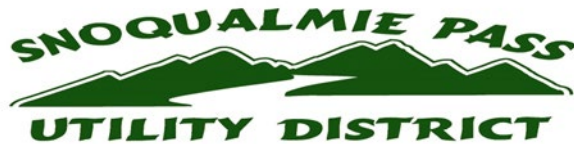
"Pursuant to Governor Inslee's Proclamation 20-28, due to the COVID-19 emergency, the public may not attend District Board meetings in person, but rather must attend telephonically, or through other virtual means. To that end, if you would like to attend the April 13th, 2020 Board meeting, at the applicable time please call 571-748-4021. When promoted, please enter access code 571 9068#. Unless you are giving a public comment during the time that is allowed for such, please mute your phone, as this is an open line, and background noise may disrupt the meeting."

Public attendance at District meetings will be done telephonically, or through other virtual means, through at least April 23, 2020, or longer if the Governor extends his order. We appreciate your understanding during these times."

- Call to Order: introductions and roll call. Ask how many people from the public on the line.
- Approval of Agenda-
- Approval of the Consent Agenda-*items sent to Commissioners to review prior to meeting*
- Public Appearance- none
- Public Comments- *limited to 3 minutes*
- Commissioner Reports-none
- Public Announcements-office is closed, encourage customers to pay online
- **General Manager monthly report-** update on business activities to include water demand, missing water, sales, old business, new business.

Old Business

- a. updates on the new wastewater treatment plant capital project – delays due to COVID-19 emergency.
- b. Starting discussions with Kittitas County Conservation Trust about how the Districts future effluent discharge can help with stream flows in Gold Creek.
- c. Rate Study- discuss the staffs work on the rate study for 2020. In the near future, the District will have public hearing on rates, but the hearing cannot be held until the County Health Department states the COVID-19 health issues are decreased and allow larger groups to meet.



- d. Future Allocation of water and sewer connections- this will not occur until the District is able to meet and discuss the rates. Continues to be delayed.
- e. Discuss 2020 Distressed County Sales and Use Tax Infrastructure Improvement Program Agreement – GM signed agreement and returned to county.
- f. GIS mapping- contractor visit delayed. Staff trying to work with contractor remotely.

New Business

- a. COVID-19 update
 - b. Wastewater lab certification- all tests passed and certification maintained
 - c. DOE letter of support in regards to the DOE Stream Restoration Grant
 - d. Aspect contract change #6- well drilling and well siting plan. Needed to keep the construction plan on schedule and complete in 2020.
 - e. Discuss the need to seek USDA financing for water and wastewater projects. Will be scheduling a public hearing for the May 11th regular board meeting.
- **Possible Board Action**
 - Approval of the March 23rd meeting minutes.
 - Approval of vouchers including reviewing the OPUS bank operating, revolving, and payroll fund, includes customer refunds.
 - Motion to approve Aspect contract change #6 for \$8,000
 - Motion to approve holding meetings remotely while the Governor's proclamation 20-28 is in effect. Meetings will be help remotely at the District office and telephonically as required during the COVID-19 emergency.
 - Motion to approve the GM to seek USDA financing for the water and wastewater capital projects
 - Commissioner Comment
 - Adjourn

This special meeting is being conducted per RCW 42.30.080

SNOQUALMIE PASS UTILITY DISTRICT
PO BOX 131 (370 Treatment Plant Road)
SNOQUALMIE PASS, WA 98068

Office: 425-434-6600

Email: customercare@snopass.org