



MINUTES OF THE REMOTE & RESCHEDULED MEETING  
OF THE BOARD OF COMMISSIONERS OF  
SNOQUALMIE PASS UTILITY DISTRICT  
OF KING AND KITTITAS COUNTIES, WASHINGTON  
Held May 26<sup>th</sup>, 2020

A Rescheduled meeting of the Board of Commissioners of Snoqualmie Pass Utility District was held Remotely on May 26<sup>th</sup>, 2020. It was rescheduled as the regularly scheduled meeting fell on a holiday. This is a rescheduled meeting due to a holiday, but still considered a regular meeting per RCW 42.30.070. The meeting was called to order by President Powers at 6:01 PM. Commissioners Powers, Holman, Harja and General Manager Hastings were present telephonically.

**Announcement:**

This meeting is being called as a REMOTE meeting due to the Governor's proclamation 20-28. The District will continue to hold meetings remotely due to the COVID-19 emergency. Once proclamation 20-28 is no longer in effect, the District meetings will return to their normal location.

Public attendance at District meetings will be done telephonically, or through other virtual means, through at least May 31, 2020, or longer if the Governor extends his order. We appreciate your understanding during these times."

**Call to Order:** Introductions & Roll Call. *Note that there was 1 person present on the phone call.*

**Approval of Agenda**

Motion was made by Commissioner Harja and seconded by Commissioner Holman to approve the agenda with no changes. Motion Passed

**Public Hearing**

**PUBLIC Hearing- Resolution 2020-04 to seek USDA Financing**

President Powers opened the public hearing at 6:03 pm. The GM read the following:

- The GM properly noticed the public hearing in the newspaper, posted at the post office, posted at the District office, posted on District web site, and sent out mass email to customers. The GM has prepared a Resolution and described the need to seek USDA financing for water and wastewater capital projects. The Commissioners asked questions about the projects, and then asked for comments from the public. There were none. President Powers closed the public hearing at 6:10 pm. The Commissioners discussed and reviewed the information provided. Commissioners Harja made a motion to approve Resolution 2020-04, seconded by Commissioner Holman. Motion passed

**PUBLIC ANNOUNCEMENTS:**

- Public Announcements-
  - Office is closed, encourage customers to make online payments or use the drop box at the office.
  - Future Allocation of water and sewer connections- this will not occur until the District is able to meet in person and discuss the rates. Continues to be delayed.

- Future Hearing on Rates- this will not occur until the District is able to meet in person and discuss the monthly rates and connection fees.

### **Continue the meeting:**

- Public Appearance – none
- Public Comment on agenda items only- limited to five minutes
- Public Comment on non-agenda items- limited to five minutes
- Commissioner Reports- none
- **General Manager monthly report**- update on business activities to include old business, new business.

### **OLD BUSINESS**

- COVID-19 updates- affects on District operations and business
- USDA funding for wastewater plant- continue to work on the application with engineers from HLA.
- Rate Study- In the near future, the District will have public hearing on rates, but the hearing cannot be held until the County Health Department states the COVID-19 health issues are decreased and allow larger groups to meet. District staff has been working with HLA Engineering to develop new connection fees and monthly rates.
- The wastewater system is experiencing high flows due to Inflow and infiltration (I & I) of ground water making its way into the sewer collection system. The District has been working with a contractor to make emergency repairs to concrete person holes/access points and broken lines. The current I & I is approx. 50% of the total sewer flow. Currently there is approx. 100,000 gallons per day of potable water sold and the sewer influent flow to the plant is over 200,000 gallons per day. This is a serious problem. District staff will be working with the contractor to clean and inspect the sewer system and make emergent repairs as needed. It is vital to reduce the I & I so it does not cause a lift station to overflow and to also reduce the flows so that the proper treatment can occur at the wastewater plant.

### **NEW BUSINESS**

- a. Discuss the fact that the Governor has extended Proclamation 20-28.2 not allowing in person meeting for the month of May. District meeting will continue to be held remotely/telephonically until this proclamation is lifted.
- b. Snoqualmie Pass Utility District request for two water and one sewer connection. This approval will allow the District to move forward with constructing the new wastewater plant. The water connections will be used from the emergency reserve saved for government buildings.

### **Board Action**

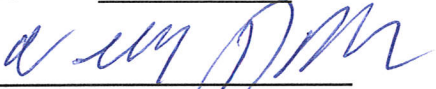
- Approval of the May 11<sup>th</sup> meeting minutes. Motion to approve made by Commissioner Hollman, seconded by Commissioners Harja. Motion passed
- Approval of vouchers including reviewing the OPUS bank payroll, revolving, and operations funds. Vouchers \$39,924.96 Motion to approve made by Commissioner Harja, seconded by Commissioners Hollman. Motion passed
- Approval of Resolution 2020-04 to seek USDA financing. Commissioners Harja made a motion to approve, seconded by Commissioner Holman. Motion passed
- Approval of District's water and sewer connection request. Motion to approve made by Commissioner Hollman, seconded by Commissioners Harja. Motion passed

**Commissioner Comment**

None

**Adjourn**

Commissioner Powers made a motion to adjourn, seconded by Commissioner Harja to adjourn the meeting at 6:45 PM. Motion Passed



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William Powers, Commissioner

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Lloyd Holman, Commissioner



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David Harja, Commissioner