



**SNOQUALMIE PASS UTILITY DISTRICT
KING AND KITTITAS COUNTIES**

NOTICE OF REMOTE MEETING BOARD OF COMMISSIONERS

Monday July 13th, 2020 at 6:00 p.m.

Meeting will be attended and held remotely

Notice is hereby given that the Snoqualmie Pass Utility District will hold a Remote Board Meeting on Monday July 13th, 2020, commencing at 6:00 p.m., which will be attended and held remotely.

AGENDA-

This meeting is being called as a REMOTE meeting due to the Governor's proclamation 20-28.7. The District will continue to hold meetings remotely due to the COVID-19 emergency. Once proclamation 20-28.7 is no longer in effect, the District meetings will return to their normal location.

"Pursuant to Governor Inslee's Proclamation 20-28.7, due to the COVID-19 emergency, the July 13, 2020 special meeting will not have a physical location, but rather the public must attend telephonically, or through other virtual means. To that end, if you would like to attend the July 13th, 2020 Board meeting, at the applicable time please call [425-292-2674](tel:425-292-2674) (Uber Conference number) or www.uberconference.com/snoqpassutilitydist to use your computer to join on line. No access code is required. Unless you are giving a public comment during the time that is allowed for such, please mute your phone, as this is an open line, and background noise may disrupt the meeting."

Public attendance at District meetings will be done telephonically, or through other virtual means, until further notice. We appreciate your understanding during these times."

- Call to Order: Introductions and roll call.
 - Ask how many people from the public are on the line and if they would please state their name so that they can be called upon in order during the public comment period.
- Approval of consent agenda- customer credits, GM timecard, County Treasurer financial report. *Commissioner Harja meet with the GM to review these items prior to the meeting.*
- Approval of Agenda-
- Public Announcements-
 - Office is closed, encourage customers to make online payments or use the drop box at the office.
 - July meeting tentative schedule:
 - i. July 13th Regular Board meeting- ask Commissioners to vote on the resolutions regarding rate, fess, and connection charges as presented at the special board meeting on July 9th. Ask Commissioners to vote on opening the allocation of water and sewer connections for sale to the owners of parcels served by the District.
- Documents for the meeting can be found on the District web site www.snopass.org Once on the home page open the Public Document Folder and click on the Google Drive Folder to review relevant documents pertaining to the meeting.
- The public is encouraged to join the District meetings by telephone and make comments. After you have reviewed the documents on the website (before, during, or after the meeting) you may email the Commissioners or the District. If you email the District at customercare@snopass.org

the GM will print out your comments and distribute the comments to the Commissioners and read them aloud for the record.

General Manager monthly report- update on business activities to include old business, new business.

Old Business

- COVID-19 updates- effects on District operations and business.
- USDA funding for wastewater plant- application has been filed.
- Rate Study- District staff has been working with HLA Engineering to develop new connection fees and monthly rates based on the draft water and sewer comprehensive plans that describe the capital projects and budget needed. HLA is currently working on a formal rate study report that can be shared with the public.
- The contractor has completed the inspection of the wastewater collection system. Some areas were too hard to reach, thus District staff will complete these inspections with a manual hand camera. District staff will review the reports and videos captured by the contractor to work on a repair plan. It is vital to repair as much of the infiltration into the sewer system as soon as possible.
- Customer Payment assistance- all customers were notified about this plan to help those customers in arrears. No customers have applied for this assistance.
- District staff has been working with HLA Engineering and Aspect consulting on Grants. This work continues as new opportunities become available. The District completed an application for the DOE Stream Restoration Grant- hope to know the results in October.

New Business

- Discussion on Rates, Fees, Connections Charges:** *The General Manager (GM) will update the Commissioners on the comments made at the special meeting and all comments received electronically. The GM will ask the Commissioners if they have any comments and then ask the public for comments. Once all questions are answered the GM will present each Resolution to the Commissioners for final discussion and comments and then ask for a motion to approve. Commissioners can decide to make a motion or table the matter to a later date.*
 - Resolution 2020-06 Connection Charges
 - Resolution 2020-07 Water & Sewer Monthly Rates
 - Resolution 2020-08 Misc. Fees & Charges
- Discussion on future allotment of water and sewer connections:** *The General Manager (GM) will update the Commissioners on the comments made at the special meeting and all comments received electronically. The GM will ask the Commissioners if they have any comments and then ask the public for comments. Once all questions are answered the GM will present the Resolution to the Commissioners for final discussion and comments and then ask for a motion to approve. Commissioners can decide to make a motion or table the matter to a later date.*
 - Resolution 2020-09 Allocation of Water & Sewer Connections
 - a. Open the allotment on July 14th, 2020
 - b. Close the allotment on July 27th, 2020 at 1 pm

▪ **Possible Board Action**

- Approval of meeting minutes June 22nd
 - Approval of special meeting minutes July 9th
 - Approval of vouchers
 - Approval of Resolution 2020-06 Connection Charges
 - Approval of Resolution 2020-07 Water & Sewer Monthly Rates
 - Approval of Resolution 2020-08 Misc. Fees & Charges
 - Approval of Resolution 2020-09 Allocation of Water & Sewer Connections
- Commissioner Comment
- Adjourn

SNOQUALMIE PASS UTILITY DISTRICT

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