



**SNOQUALMIE PASS UTILITY DISTRICT  
KING AND KITTITAS COUNTIES**

**NOTICE OF REMOTE MEETING BOARD OF COMMISSIONERS**

Monday May 10, 2021 at 6:00 p.m.

**Meeting will be attended and held remotely**

Notice is hereby given that the Snoqualmie Pass Utility District will hold a Remote Board Meeting on Monday May 10, 2021, commencing at 6:00 p.m., which will be attended and held remotely.

**AGENDA-**

**This meeting is being called as a REMOTE meeting due to the Governor's proclamation 20-28. The District will continue to hold meetings remotely due to the COVID-19 emergency. Once proclamation 20-28 is no longer in effect, the District meetings will return to their normal location.**

"Pursuant to Governor Inslee's Proclamation 20-28, due to the COVID-19 emergency, the board meeting will not have a physical location, but rather the public must attend telephonically, or through other virtual means. To that end, if you would like to attend the Board meeting, at the applicable time please call [425-292-2674](tel:425-292-2674) (Uber Conference number) or [www.uberconference.com/snoqpassutilitydist](http://www.uberconference.com/snoqpassutilitydist) to use your computer to join online. No access code is required. Unless you are giving a public comment during the time that is allowed for such, please mute your phone, as this is an open line, and background noise may disrupt the meeting."

- Call to Order: Introductions and roll call
  - Ask how many people from the public joined the meeting remotely by phone.
- Approval of consent agenda- *one motion to approve items reviewed by the GM and board secretary*. Staff timecards and payroll reports, customer billing credits, bank transactions. Pay increase for Carl as he passed the WMD 1 certification.
- Approval of Agenda as presented
- Public Announcements-
  - Office is closed, encourage customers to make online payments or use the drop box at the office.
  - The District is asking that all customers register their accounts in the customer water meter portal and payment portal. This will allow the customer to monitor their own flow and monitor their bills and make payments. The District is informing customers of high usage and they are mostly for toilets.
  - Construction of the new wastewater plant has begun.

**Continue the meeting:**

- Public Appearance – none
- Public Comment on agenda items only- none
- Public Comment on non-agenda items- none
- Commissioner Reports- none

**General Manager monthly report-** update on business activities to include old business, new business.

## **OLD BUSINESS**

1. New Wastewater Plant Construction- Geopiers installation May 10-15 and 17-20
2. DOE foreign water rights- Well siting task order for Kittitas County. Continue planning.
3. Easements for utilities in Alpentel, attorney working on documents.
4. The VFD for main irrigation pump has been installed and works great.
5. The GM submitted an application and presentation to Kittitas County COGS group for the Distressed County Tax Grant. Hope to hear results back this month.
6. Staff is working with engineers on best plans to change the lift station pumps.
7. Water Comp plan draft completed, and District staff is reviewing.
8. Security- The new gate for the plant has arrived. Staff will install at the intersection of Hyak drive and Treatment Plant road/NF-9070
9. Working on future bids for lift station pumps, potable well sighting, and sewer collection system repairs.
10. Discuss the easement purchase for Neal Nelson

## **New Business**

1. Staff preordering supplies due to shortages caused by COVID.
2. Staff worked with Pro Vac on emergent repairs to the effluent line.
3. Vac Truck parts order request
4. Discuss bid for sewer repairs- how much to budget this year and next year
5. Request to order new lab equipment for the new lab
6. Fire Flow study- District working with engineers on a fire flow requirements
7. Asset review and insurance review of property
8. Discuss the next allotment for allocations- when to conduct it
9. Discuss need for asphalt repairs and maintenance

### **▪ Possible Board Action**

- Approval of meeting minutes
  - Approval of vouchers
  - Approval of Neal Nelson easement purchase
  - Approval to order lab equipment
  - Approval to order parts for Vac Truck
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- Commissioner Comment
  - Adjourn

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