



**SNOQUALMIE PASS UTILITY DISTRICT  
KING AND KITTITAS COUNTIES**

**NOTICE OF MEETING BOARD OF COMMISSIONERS  
Monday March 14, 2022 at 6:00 p.m.**

Notice is hereby given that the Snoqualmie Pass Utility District will hold a Board Meeting on Monday March 14, 2022, commencing at 6:00 p.m., which will be held in person and held remotely. The District encourages the public to attend remotely due to COVID-19 emergency. Mask will be required by anyone who attends in person. The meeting location is the District office located at 932 Hyak Drive.

**AGENDA-**

**Due to the COVID-19 emergency, this s meeting is being called pursuant to the Governor’s proclamation 20-28, which allows for an in person component in addition to hosting the remote meeting element as described in the Governors proclamation 20-28.14.**

“Pursuant to Governor Inslee’s Proclamation 20-28, due to the COVID-19 emergency, the board meeting will have a physical location and be held through other virtual means. To that end, if you would like to attend the Board meeting virtually, at the applicable time please call [425-292-2674](tel:425-292-2674) (Uber Conference number) or [www.uberconference.com/snoqpassutilitydist](http://www.uberconference.com/snoqpassutilitydist) to use your computer to join online. No access code is required. Unless you are giving a public comment during the time that is allowed for such, please mute your phone, as this is an open line, and background noise may disrupt the meeting.”

- Call to Order: Introductions and roll call. Commissioner position two is vacant.
  - Ask how many people from the public joined the meeting remotely by phone.
- Approval of Agenda as presented
- Approval of consent agenda- *one motion to approve items reviewed by the GM and board secretary*. Staff timecards and payroll reports, and bank transactions.
- Public Announcements-
  - The District office is open but encourage customers to make online payments or use the payment drop box located at the office.
  - The District is asking that all customers register their accounts in the customer water meter portal and payment portal. This will allow the customer to monitor their own flow, monitor their bills and make payments.
  - The District office is now located at 932 Hyak Drive. It is the new building located behind the green shop. The District announcement board and payment drop box is located to the right of the gate and next to the hydrant. Board meetings will take place at the District office. Meetings are not being held at the fire station.

**Continue the meeting:**

- Public Appearance – none
- Public Comment on agenda items only- none
- Public Comment on non-agenda items- none
- Commissioner Reports- none

**General Manager monthly report-** update on business activities to include old business, new business.

### **OLD BUSINESS**

1. New Wastewater Plant construction update-
2. Water System Plan approval update-
3. Continued discussion about capital improvement projects for this year-
4. New plant/office generator update-
5. Upcoming bids- lift station pump replacement, wastewater collection system repair, hydrogeologist contract, generators, and mini excavator.
6. Public hearing on connection rates was conducted at the Feb 28<sup>th</sup> meeting.
7. The 2022 Water System Plan was presented to the Commissioners and the public.
8. The comment period for the Water System Plan Determination of Non-Significance is closed.

### **New Business**

1. District staff have moved into the new administration building located at 932 Hyak Drive.
  2. New wastewater plant -discuss the need to install a lagoon bypass line.
  3. Connection Charges- follow up discussions and review resolution.
  4. Review the resolution related to opening an allotment to sell connections.
- **Possible Board Action**
    - Approval of meeting minutes Feb 28, 2021
    - Approval of monthly vouchers (from the general fund No. 657010) for \$
    - Approval of Res. 2022-05 Connection Charges
    - Approval of Res. 2022-06 Allotment of Connections
    - Approval to go out to bid for lift station improvements
    - Approval to go out to bid for DOT lift station generator
    - Approval to go out to bid for a mini excavator
  - Commissioner Comment
  - Adjourn

**SNOQUALMIE PASS UTILITY DISTRICT**

**PO BOX 131 (932 Hyak Drive)**

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