



**SNOQUALMIE PASS UTILITY DISTRICT
KING AND KITTITAS COUNTIES**

**NOTICE OF MEETING BOARD OF COMMISSIONERS
Monday August 22, 2022 at 6:00 p.m.**

Notice is hereby given that the Snoqualmie Pass Utility District will hold a Board Meeting on Monday August 22, 2022, commencing at 6:00 p.m., which will be held in person and held remotely. The meeting location is the District office located at 932 Hyak Drive.

If you would like to attend the Board meeting, at the applicable time please call **425-292-2674** (Uber Conference number) or www.uberconference.com/snogpassutilitydist to use your computer to join online. No access code is required. Unless you are giving a public comment during the time that is allowed for such, please mute your phone, as this is an open line, and background noise may disrupt the meeting.

- Call to Order: Introductions and roll call.
 - Ask how many people from the public joined the meeting remotely by phone.
- Approval of Agenda as presented
- Approval of consent agenda- *one motion to approve items reviewed by the GM and board secretary*. Staff timecards and payroll reports, bank transactions, customer credits.
- Public Announcements-
 - The District office is open but encourage customers to make online payments or use the payment drop box located at the office (932 Hyak Drive). Office is open 8 am-4 pm Monday thru Thursday.
 - The District is asking that all customers register their accounts in the customer water meter portal and payment portal. This will allow the customer to monitor their own flow, monitor their bills and make payments. This is also a requirement if a customer seeks a refund for a leak.
 - Contractor and homeowners need to complete water and sewer connections to the District system by October 1. Due to potential of bad/wet weather the District requires all connections to be completed by October first each year.
 - Reminder to call 811 two full business days before digging.
 - Scheduled power outage on Aug 30th and Sep 7th to work on connecting the new generator. The District office will be closed intermittently on these days while the power is off.
 - Reminder not to flush wipes down the toilet. Flushable does not mean biodegradable.

Continue the meeting:

- Public Appearance – none
- Public Comment on agenda items only- none
- Public Comment on non-agenda items- none
- Commissioner Reports- none

General Manager monthly report- update on business activities to include old business, new business.

OLD BUSINESS

1. New Wastewater Plant construction update- new generator being installed
2. Construction bond closing
3. MBR process update-
4. Continued discussion about capital improvement projects for 2022 & 2023-
5. Update on lift station project-
6. DOE NPDES update-
7. Well driller contractor update on new wells sites-
8. Sewer collection system repair update- contractor will return in Aug to complete repairs.
9. Silver Fir addition and developers' extension agreement- continuing working on agreement.
10. Staff working with WA SAO on financial audit
11. Staff working on a lengthy public records request-
12. Discuss Yellowstone Trails project
13. The District has received a demand letter from a customer demanding a refund for a water leak. This has been passed onto the District's attorney.
14. Staff investigating grants and loans for next years water and sewer projects-
15. Staff repairing water distribution leaks
16. District projects in progress

New Business

1. Update on the Aug 8 USDA voucher
2. Overpayment to HLA Engineering
3. WA State Auditor reviewing USDA payments
4. Parts and lack of availability
5. EPA request of capital project list
6. Lead and Copper Testing
7. Water Treatment pilot study of well 3
8. Kubota project completed and release retainage
9. Customer request to fill 20,000 gallon pool and associated costs

▪ Possible Board Action

- Approval of meeting minutes August 8, 2022
- Approval of monthly vouchers (from the general fund No. 657010) for \$
- Approval of Res. 2022-11 accept the Kubota Membrane USA Corporation project as complete.
- Approval of reduced cost to fill a pool

- Commissioner Comment
- Adjourn

SNOQUALMIE PASS UTILITY DISTRICT

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