



**SNOQUALMIE PASS UTILITY DISTRICT
KING AND KITTITAS COUNTIES**

**NOTICE OF SPECIAL MEETING BOARD OF COMMISSIONERS
Tuesday Jan 16, 2024, at 9:00 a.m.**

Notice is hereby given that the Snoqualmie Pass Utility District will hold a SPECIAL Board Meeting on Tue Jan 16, 2024, commencing at 6:00 p.m., which will be held in person and held remotely. The meeting location is the District office located at 932 Hyak Drive.

If you would like to attend the Board meeting, at the applicable time please call **425-292-2674** (Uber Conference number) or www.uberconference.com/snogpassutilitydist to use your computer to join online. No access code is required. Unless you are giving a public comment during the time that is allowed for such, please mute your phone, as this is an open line, and background noise may disrupt the meeting.

- Call to Order: Introductions and roll call.
 - *Ask how many people from the public joined the meeting remotely by phone.*
- Approval of Agenda as presented.
- Approval of consent agenda- *one motion to approve items reviewed by the GM and board secretary. Staff timecards, payroll reports, and bank transactions.*
- Public Announcements-
 - The District is asking that all customers register their accounts in the customer water meter portal and payment portal. Registering your water meter account and setting up a daily usage alert is a great tool to use in case your home has a water leak. Reminder to also set up alert recipients to receive the high-water usage alert.
 - In the near future the District will be working with a consultant to conduct a income survey of the communities full-time residents. It will be important to only say you live here if it is your primary residence and you are here more than 180 days per year. The income survey will be used to hopefully qualify the District for a DOE grant of approx. \$5 million for the wastewater plant construction.
 - During cold weather we ask customers to take extra precautions to prevent their water lines and water meter from freezing.

Executive Session:

None

Continue the meeting:

- Public Appearance – none
- Public Comment on agenda items only- none
- Public Comment on non-agenda items- none
- Commissioner Reports- none

General Manager monthly report- update on business activities to include old business, new business.

OLD BUSINESS

1. DOE Discharge Permit and Phase Two Financing update-
2. Staff projects- updates

Unfinished Business

1. Vac Truck purchase discussion- exploring finance options.
2. DOE Environmental Justice and Public Engagement for phase 2-4 WWTP site. A Public hearing was held at the Dec 13, 2022 board meeting. The public comment period will end at 10 am on Jan 8, 2024.
3. Select Water and Sewer Engineer for 2024.
4. Select Hydrogeologist for 2024.
5. Discuss the lack of Developers Extension Agreements for Cedar Lane in Silver fir from a 2008 project and Pass Life Way center parcel from 2013.
6. Department of Ecology loan for wastewater plant phase two and the needed income survey for Snoqualmie Pass to qualify for a \$5 million grant.

New Business

1. As of Jan 1, 2024 the new utility rates are active.
2. Approval to hire consultant to conduct income survey of the District's full-time residents.
3. Review capital project list of approx. \$38 million and the cost per ERU.
4. Review annual arsenic results in the potable water supply.
5. Review customer complaint letter about rates and timing of bills and payment due date.
6. Review PSE Power bills and new Time-Of-Use rates and potential savings.
7. Recent Kittitas County Fire Marshall inspection report

▪ Possible Board Action

- Approval of the meeting minutes Dec 11, 2023.
 - Approval of monthly vouchers (from the general fund No. 657010) for \$
 - Approval to hire consultant to conduct income survey for DOE grant.
 - Approval of HLA Engineering for water and wastewater engineering services.
 - Approval of Aspect Consulting for hydrogeologist services.
 - Approval of Carl moving to operator pay level 4.
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- Commissioner Comment
 - Adjourn

SNOQUALMIE PASS UTILITY DISTRICT

PO BOX 131 (932 Hyak Drive)

SNOQUALMIE PASS, WA 98068

Office: 425-434-6600

Email: customercare@snopass.org